

Iodine Network Board Meeting **Beijing, 17-18 October 2003**

Matrix of Decisions and Agreements

#	Subject/Issue	Background	Board Decision	Lead Member	Outline of Task	Ready by
1	Collaboration with GAIN	Network Board in Atlanta decided to mutually appoint observers.	MI (Venkatesh Mannar) will represent the Network at GAIN Board meetings. Secretary will write to Executive Director of GAIN and ask for appointment of a GAIN observer	MI (Venkatesh Mannar) to form a group. WHO (Bruno de Benoist) co-opted	Prepare a note for the Board on joint work with GAIN on (a) Double fortified salt; (b) Food quality control	Next Board meeting
2	Forming National Coalitions for Sustained Iodine Nutrition	1. A Draft Note prepared by a Subcommittee was discussed by the Board in Atlanta. The Board requested a draft plan for stimulating National Coalitions, while building on what exists	Further work on the plan postponed until after completion of the Network assessment (see item 8)	Kiwanis (Nettles Brown) with support from ICCIDD, SI, MI, WHO and Secretariat		
		2. Information is required on the mandate and composition of existing Micronutrient Committees			WHO (Bruno de Benoist) will prepare an inventory of existing structures in priority countries (list under item 6)	Secretary will follow up with WHO (Bruno de Benoist)
3	Network Summit in Beijing, 15-17 October 2003	1. The meeting was highly successful. Jack Ling was acknowledged for his excellent lead role	UNICEF (Rainer Gross) will share the outcome statement through UNICEF's network	UNICEF (China office) will produce a report of the meeting and share the outcome statement	UNICEF Beijing office (Koen van Normelingen) and UNICEF New York (Rainer Gross)	By end 2003
		2. Follow-up in attending and non-attending countries to focus on in-country collaboration	The outcome statement and signed backdrop to be printed on opposite sides on a pamphlet, to be used as an advocacy tool in non-attending countries	UNICEF Country Offices will make an analysis of next critical steps and inform the Board		Secretary will follow-up with UNICEF (Rainer Gross)
		3. The success in China is a leading example for learning in other countries	ChinaSalt to explore what can be offered from China. Examples might be: (a) Studies of intellectual and/or economic impact; (b) training and/or orientation visits	ChinaSalt (Lin Jiahua) to inform the Board on opportunities for collaboration. ChinaSalt (Lin Jiahua) to translate and share a research report on use of iodized salt in pickling and soy sauce industry		Secretary will follow up with ChinaSalt (Lin Jiahua)
		4. The approach that evolved at the Beijing Meeting could be a template for working in the 54 countries lagging in the global progress	Approach the WHO RDs to get the subject on the agendas in Regional Health Committee meetings	Joint UNICEF (Rainer Gross) and WHO (Bruno de Benoist)		Secretary will follow up with UNICEF (Rainer Gross) and WHO (Bruno de Benoist)
4	Expanding the Network	1. Draft Paper from a Subcommittee discussed by the Board in Atlanta. The lead member (CDC) could not attend the present Board meeting	Postpone further work on the draft until after completion of the Network assessment	CDC (Bob Baldwin) leads the Working Group and invites additional members	CDC (Bob Baldwin)	
		2. The FAO Regional Advisor (Biplab Nandi) expressed interest to promote that FAO joins the Network	FAO would make technical contributions, for example in education, food quality control and food consumption studies	Secretariat to follow-up through the Chairman	Board will await FAO headquarter approval and expression of interest	

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5	Develop a Communications Plan	Need to improve linkages among the Summit, Board and National Coalitions	No decision			
6	Priority National Challenges for the Network to tackle and reach the 2005 goal	Prioritization was reviewed by a Board Working Group in Atlanta. Agreement on (alphabetical): Afghanistan, Brazil, China, Dominican Rep., Ethiopia, Guatemala, Haiti, Indonesia, Iraq, Pakistan, Philippines, Russian Fed., Turkey, Ukraine, Uzbekistan, [Harmonization - Europe, Africa], [India]	<p>1. Pakistan and Ethiopia did not participate in Beijing Meeting</p> <p>2. In India, major strategic priority is to assure iodization in the bottom segment of the salt market</p> <p>3. Iraq did not participate in the Beijing meeting</p> <p>4. In Turkey, major resistance is apparent against the use of iodized salt in food processing industries (bakeries)</p> <p>5. In Indonesia, a recent review of progress was initiated and fielded by UNICEF</p> <p>5. In some countries, lead partners are already active, in others, lead partners yet to be identified</p>	<p>UNICEF New York will inquire, and press for a Situation Analysis in Ethiopia and Pakistan</p> <p>UNICEF (Werner Schultink) and MI (Thomas Schaezel) are working in unison toward a National Advocacy Event</p> <p>Kiwanis (Juan Torres) will lobby to assure that iodized salt is in food aid of the US</p> <p>SI (Walter Becky) will make an inventory of the experiences in other countries and/or research on the issue and share results with Turkey</p> <p>Secretary will share the report among Board members upon release by UNICEF Jakarta</p> <p>Secretariat to follow up with Partners, and to build a matrix of proposed action</p>	Apply a "Network" rather than "single partner" approach; The challenge is to find ways to solve problems rather than perform an assessment; Seek ways to promote a National Coalition as part of each approach	Secretariat to follow up with Partners, and to build a matrix of proposed action including dates of delivery
7	Financing of the Network Secretariat	Financing should become a shared responsibility. MI (David Haxton) to develop a draft long-term plan	Work on a draft plan to be postponed until after completion of the Network assessment (see item 8)	MI (David Haxton) to work with Secretariat and Board members on long-term plan		
8	Assessment of the Network	A team of Mestor Associates has started working. First feed-back is excellent	A draft report, expected by end December, will be shared with Board members in January	UNICEF (Rainer Gross) with MI (Marc van Ameringen)	Terms of Reference given to the team	Report for review by members before next Board meeting
9	Improve ongoing communications among Network members and to the outside world	In Atlanta, Board members expressed a desire for more frequent information exchange through Secretariat	No need for a monthly bulletin. Await further discussion until after completion of Network assessment (item 8)			
10	Assessment of National Progress toward Optimum Iodine Nutrition	<p>1. Requests have been submitted from Peru, Iran and Thailand</p> <p>2. Operations and finance management place a high burden on UNICEF</p>	<p>Proceed with all three. Involve UNICEF and WHO Regional Advisors if/where possible.</p> <p>Decentralization to regional and/or national staff might be considered. Decide after completion of the Network assessment (item 8)</p>	<p>ICCIDD (Jack Ling) with support of Network members</p> <p>ICCIDD, WHO and UNICEF</p>	See guideline	

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11	Tackling iodine deficiency in Europe	1. Strategy agreement arose from the Board meeting in Amsterdam and a plan meeting in Ghent	WHO (Bruno de Benoist) will share a draft WHO report on the IDD status in European countries	WHO (Bruno de Benoist) collaborating with ESPA, UNICEF, ICCIDD and Kiwanis	Secretary will follow-up with Partners in Europe on next steps to improve consumer education	Secretary will follow-up with partners on tasks and dates of delivery
		2. ICCIDD W.Europe Regional Coordinator has started satellite meetings at annual ETA meetings	Board notices the strong need to improve consumer understanding in Europe. Possibly involve Consumer International			
		3. WHO (Bruno de Benoist) has submitted a funding proposal with EU for Europe-wide Advocacy Event	Chair will contact the RD in Europe and discuss using the channel of UNICEF Committees for consumer education		WHO (Bruno de Benoist) will follow up with EU on a decision	
		4. A meeting in San Sebastian (Spain) has initiated national action on USI, including formation of a National Coalition	ICCIDD W.Europe Regional Coordinator to be involved			
		5. The new UNICEF Regional Director in Europe (Philip O'Brien) is interested	Director of the Kiwanis-Europe Office in Ghent to be involved			
12	Salt-to-Salt Producer collaboration in Sub-Sahara Africa	SI has proposed to hold a Salt Producer's Meeting in Africa. The affiliate in Senegal is somewhat hesitant to provide lead and/or venue	Explore an approach through UNICEF, possibly the French National Committee. SI will follow-up again with affiliate in Senegal. An alternative might be sought in East or Southern Africa	SI (Walter Becky) to solicit support of Network members and work with the Secretariat. UNICEF (Rainer Gross) to bring SI into RMTs	Explore a node in Africa for hosting Connect to UNICEF RMT meeting(s) Explore how to connect with efforts to strengthen/form National Coalitions	Secretary will follow up with SI (Walter Becky)
13	Unified Reporting Framework	With 2005 near, reporting of national progress toward the goal would benefit from an agreed-upon unified framework. A draft was offered for review and discussion by the Board	The draft was considered a good first start. Improvements are needed in defining the criteria for scoring and possibly to score achievements. Also a USI trend, and a % below 100 UIE should be included in the matrix	Secretariat to work with Board members (WHO, ICCIDD and others) to improve on accuracy of scoring and objectively defined of criteria. Involve UNICEF and WHO Regional Advisors and/or country staff in this work	Start using the framework in current reporting, while at the same time working on agreed-upon improvements. Collect experiences and report back to the Board	Secretariat to share a draft guideline for matrix reporting by end 2003
14	Working Sessions on Re-Orientation toward Sustaining the success of IDD Elimination	ICCIDD has proposed holding a meeting in Latin America in 2004	Make it a Network effort and include collaborators from salt industry and consumer interests in addition to the public health and scientific groups	UNICEF (Rainer Gross) with ICCIDD (Eduardo Pretell) leading. The Latin America meeting might be held in 2nd half of April 2004, if possible followed by a similar effort in East (UNICEF) and West Africa (WHO).	Hold a planning meeting in Peru in late November 2003	